

# Garfield Heights City Schools LPDC

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**Minutes of LPDC Meeting:**

**October 3, 2017**

**Present:** **Kim Barber:** High School Representative, **\*Rob Keshock:** William Foster Representative, **Leah Keefe:** Middle School Representative, **Julie Frederick:** Maple Leaf Representative, **Chris Hanke:** Central Office Representative, **Jill Frimel,** Administrative Designate, **Kali Strickland,** Administrative Designate  
\*Chairperson

**Not Present:** **Nora Lopez:** Elmwood Representative, **Paul Glazer,** Administrative Designate

## IPDPs (Individual Professional Development Plans) Presented and Approved:

**Elmwood:** none  
**William Foster:** E. Carpico, M. Thomas  
**Maple Leaf:** A. Knight  
**Middle School/L. Ctr:** A. Harding; C. Wooley  
**High School:** J. Osborne  
**Administration:** L. Bradford, M. Rutkowski, R. Continenza

## IPDPs Presented and NOT Approved:

none

## Verifications Presented and Approved:

**Elmwood:** none

**William Foster:** **S. Gallagher** (3 sem. Hrs: Greenville College -- EDUA.5543 Getting Kids Pumped in PE 5/17; **and** 3 sem. Hrs: Greenville College -- EDUA.5728 Teaching Poverty's Children 5/17); **D. Horvath** (3.33 sem hrs: UC San Diego Extension -- EDUC X414.80 Vocab Instruct Primary Grades 5/17; **and** 3.33 sem hrs: UC San Diego Extension -- EDUC X414.92 New Approach Spelling Instruction 5/17); **E. Kairis** (3 sem. Hrs: Lourdes University -- LEN 589 Inclusion Strategies 5/17; **and** 3 sem. Hrs: Lourdes University -- LEN 545 In the Face of Poverty 5/17)

**Maple Leaf:** **A. Halusker** (2 sem hrs: Miami University--EDT 6993 iDiscovery: Foundations II: Math K-5 4/17); **K. Buttolph** (Ursuline College--1 sem hr: ED-588W Instructional Strategies that Work for All Disciplines 5/17)



**Middle School/L. Ctr: M. Toghil** (3 sem. hrs: Dominican University of California-- Maximize Student Success EDUX 9940 5/17)

**High School:** **S. Mingus** (6 sem. Hrs: Dominican University of California--EDUX 9940 Maximize Student Success through Enhanced Instruction Design 5/17); **J. Dunbrook** (3 sem. Hrs: Notre Dame College-- ED595D Google in the Digital Classroom 5/17 **and** 3 sem hrs: Notre Dame College--ED595G Utilizing Google To Teach and Learn 5/16)

**Administration:** **Randy Continenza** (98.75 Contact Hours-- EOA – 2016-2017 Administrative Project)

**Activity Proposals Presented and Approved:**

**Elmwood:** none

**William Foster:** **L. Bartlett** (1 sem. Hr: Ashland University -- Conceptual Fact Fluency (K-3); **G. Schmersal** (3 sem. Hrs:University of La Verne -- EDUC 715G ADD/ADHD strategies and interventions for the classroom)

**Maple Leaf:** **A. Varga** (15 contact hours: OSPA Fall Conference: Scientific Thinking: A Basis for Ethical Practice Adding to the Toolbox: Student Safety and Counseling Strategies)

**Middle School/L. Ctr: J. Mockbee** (180 contact hours: EOA-- Case Western Reserve Coding Boot Camp); **M. Murphy** (3.3 sem. Hrs: University of California San Diego Extension-- EDUC 41444 Positive Discipline Approach to Classroom Management); **K. Richardson** (6 contact hours: PESI-- Section 504 in Ohio; **and** 4 contact hours: Cleveland State University-- Ethical Practices; **and** 3 contact hours: ESC of Cuyahoga County-- Mental Health and Suicide Prevention Program; **and** 2.5 contact hours: ESC of Cuyahoga County-- Northeast Ohio School Counselor Network; **and** 3 contact hours: ESC of Cuyahoga County-- An Educational Approach to the Drug Epidemic); **S. Wielgus** (3 contact hours: ESC of Cuyahoga County-- Mental Health and Suicide Prevention Program; **and** 6 contact hours: PESI-- Section 504 in Ohio; **and** 3 contact hours: ESC of Cuyahoga County-- An Educational Approach to the Drug Epidemic; **and** 6 contact hours: ESC of Cuyahoga County-- Project Aware: Youth Mental Health First Aid Training); **C. Wooley** (3 sem. Hrs: American College of Education-- EL 5123 Diverse Learners; **and** 3 sem. Hrs: American College of Education-- EL 5053 Community Engagement, Outreach, and Collaboration)



**High School:** **K. Fox** ( 3 sem. Hrs: Loyola Marymount University--Preventing Teenage Suicide)

**Administration:** **Randy Continenza** (120 Contact Hours-- EOA -- 2017-2018 Administrative Project)

District-Wide: none

**Activity Proposals Presented and NOT Approved:**

n/a

**License Renewals Processed:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none  
Administration: none

**Notifications of Application for Advanced License:**

Elmwood: none  
William Foster: none  
Maple Leaf: none  
Middle School/L. Ctr: none  
High School: none

**Verification Forms for Educator Leaving / Entering District:**

Entering:  
none

Leaving:  
K. Kennedy (*William Foster*) (IPDP and 2.725 CEUs)

**Notes:**

- 1. Advanced License Renewal Policy: If you are NOT renewing your Senior or Lead Advanced license, then you will need to renew your past/expired Professional license. Those of you who choose to renew the Senior or Lead Advanced licenses will have to complete the Master Teacher program, again, and then provide documentation of completion to ODE at the time of the renewal. ODE will NOT process your license without it. If you attempt to renew the advanced license without completing the Master Teacher program, there will be a FEE charged for incorrect license application processed. Please share your license renewal information with your LPDC representative accordingly.***
- 2. ODE Policy: As of February 28, 2015, license applicants will be able to upload official documentation in the form of college transcripts to their license renewal application instead of mailing paper documents.***



3. ***The process for ALL license renewal applications at ODE is now digital. You can access your license renewal applications by signing into your SAFE account at ODE. Also, ODE will NOT be mailing paper licenses to the applicant. Licenses are available for download once the renewal process is complete.***
4. ***All forms, IPDPS, Activity proposals, etc. to be approved by the LPDC at a monthly LPDC meeting MUST be submitted in PD Express or to your LPDC Representative the day BEFORE the scheduled monthly meeting.***
5. ***You must have an approved IPDP on file in order to have any professional development approved by the LPDC.***
6. ***If you have any IPDP / Activity Proposal / Verifications addressed in any LPDC meeting minutes, please print out the minutes for your own professional file. You will need to supply the proof of professional development at license renewal time. All verifications must include proof of an ORIGINAL college transcript. Transcripts will not be returned to staff due to archiving for ODE auditing.***
7. ***ALL staff members please read the Monthly LPDC minutes after each meeting to make sure proposed IPDPs, Activity Proposals, Verifications and other business has been addressed /approved.***
8. ***The LPDC would like to encourage all staff members to monitor the accuracy of your credentials. This can be done by accessing the ODE Website and viewing your information.***
9. ***We are required by law to report identification attached to all decisions. For any IPDPs, Activity Proposals or Verifications which are denied, state ID numbers will be provided. See your representative as to why the decision was made.***
10. ***All LPDC forms, helpful information and PD Express can be found at the GHCS district Website under the LPDC location. Check us out.***

